

Officer Decision Record



This form records an officer decision and is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Openness of Local Government Bodies Regulations 2014.

Decision Maker:	Keith Cadman, Head of Commissioning, Contracts & Procurement
Lead Officer:	Keith Cadman, Head of Commissioning, Contracts & Procurement
Title of Decision:	Award of Public Notice Advertising Contract
Ward(s) Affected:	All
Type of Decision:	<p><input checked="" type="checkbox"/> Key decision</p> <p><input type="checkbox"/> Non-key decision discharging (or connected to the discharge of) an Executive function</p> <p><input type="checkbox"/> Specific delegation from Council or Committee</p> <p><input type="checkbox"/> Grant of permission / licence</p> <p><input type="checkbox"/> Affecting the rights of an individual</p> <p><input checked="" type="checkbox"/> Awarding a contract or incurring expenditure which materially affects the financial position of the Council</p> <p><input type="checkbox"/> Decision under urgency</p>
Details of decision:	RESOLVED: To award the contract for Public Notices Advertising.
Reason for decision:	The advertising rates available via this contract and the agency suppliers are less than the Council could secure due to aggregation of demand. Therefore, accessing this contract provides the best value for money means of issuing public notice adverts in the local press.

<p>Alternative options considered and rejected:</p>	<p>The Council is legally required to publish planning and other formal notices in the local press and our current contract will expire on 09 August 2022 A framework contract is available via Yorkshire Purchasing Organisation. Using the framework provides a legally compliant and value for money contract for the Council to issue notices in the local press whilst providing continuity of service.</p> <p>Procuring advertising directly with the local press would not secure the same rates as the framework due to the volume discounts within the framework contract and was discounted as an option.</p>
<p>Member Interests: <i>(Name of any Member who has declared a conflict of interest in relation to the decision and details of any dispensation granted by the Head of Paid Service if appropriate)</i></p>	<p>None.</p>
<p>Legal, Financial or other implications:</p>	<p>The framework provides a legally procured contract.</p>
<p>Background papers:</p>	<p>None.</p>
<p>Contact details for further information:</p>	<p>Keith Cadman, Head of Commissioning Contracts & Procurement kcadman@selby.gov.uk</p>
<p>Signed:</p>	<p><i>Signature redacted</i></p> <p>Keith Cadman, Head of Commissioning Contracts & Procurement</p>
<p>Date of Decision:</p>	<p>6 June 2022</p>